

**West Sussex Fire & Rescue Service**

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10<sup>th</sup> October 2018

**West Sussex Fire & Rescue Service Local Pension Board**

A meeting of the Board is to be held at **14.30hrs** on **Wednesday, 7 November 2018** at **County Hall, Chichester**.

**Chair Kieran Amos**

Assistant Chief Fire Officer

**To: all members of the FRS Local Pension Board**

**AGENDA**

1. **Apologies: Jon Lacey**

2. **Declaration of Interests and Gifts and Hospitality**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such as an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt, contact Kieran Amos before the meeting.

3. **Urgent Matters**

Items not on the agenda, which the Chairman of the meeting is of the opinion, should be considered as a matter of urgency by reason of special circumstances.

4. **Minutes from the meeting held on 2nd May 2018 and Action report**  
(Pages 3 - 6)

To confirm the previous meeting's minutes and action log.

5. **Administration Procedures and Performance**

The Board is asked to note the report and request any further information that is required.

Administration Procedures and Performance Report - by Executive Director for Communities and Public Protection and Chief Fire Officer

- Supporting appendices
  - Appendix A Amendment Order Technical Note

- Appendix B Voluntary Scheme Pays Policy
- Appendix C WSF Common Data Certificate
- Appendix D West Sussex Trustee Pack
- Appendix E Fire Caseload Performance Stats
- Appendix E Fire Caseload Performance Stats v2
- Appendix F Membership Movements and Opt Outs
- Fire Pension Board Oct 2018

6. **Scheme Advisory Board**

7. **Confidential Items for discussion**

Nil to note.

8. **Pension Regulator survey response summary report**

9. **Training Schedule review**

10. **Eligible Board Members**

11. **Date of Next Meeting**

The next meeting of the Board will be held on 3<sup>rd</sup> December 2018.